

Ordering with Telxon

1. Turn the unit on, should start off in the **"File #1"** menu.
2. Choose menu #1 (**collect data**) to start order
3. **"Customer"** screen should appear.
4. Enter customer #, and then hit the **"enter"** key
5. **"Order Date"** should appear
6. Enter date of the order delivery, hit **"enter"** key
7. **"Enter Notes"** screen should appear
8. Hit **"enter"** key to buy pass this screen
9. You can either use a wand or key in item numbers using the key pad
10. After either wand or keying order numbers, key in quantity
11. When finish placing order in Telxon, hit the **"End"** key (top right corner of Telxon)
12. **"Are you finished with this order"** should appear on screen
13. Hit the **"Yes"** key to finish order
14. **"Customer"** screen should appear.
15. Hit **"end"** key
16. **"File #1"** menu screen should appear
17. Choose option #2 **"Send Data"** to transmit order
18. **"File_No1 Send (Yes/No)?"** should appear on screen
19. Hit the **"yes"** key
20. **"Press Yes to send data"** should appear on screen
21. First, dial phone # to transmit, when you hear the modem starting up, hit the **"yes"** key & put the Telxon on the phone hand set to transmit.